Natural History Museum of Utah Volunteer Program
Community Outreach Position

NHMU Mission:
The Natural History Museum of Utah illuminates the natural world and the place of humans within it. Community Outreach Volunteers will spark excitement, curiosity, and an appreciation for the natural world in Utah communities.

Position Summary:
Community Outreach Volunteers represent the Museum at various community events (including family festivals related to the Traveling Treasures program). Volunteers will facilitate mostly OFFSITE activities and also help with set up and take down for these events. Training will be provided on various activities for the events along with basic information about the Museum. Volunteers are expected to be able and willing to interact with the public. Some events may require your own transportation to the event. Some events may require driving a Museum van.

Department: Community Relations
Supervisor: Matt Whittaker, Community Outreach Coordinator

Skills and Abilities (includes responsibilities):
- Enjoys working with the public of all ages
- Enjoyment of lifelong learning, especially regarding science
- Ability to be courteous, respectful, and patient with visitors
- Desire to learn as well as teach
- Good oral communication skills
- Outgoing and enthusiastic about natural sciences
- Dependable and timely
- Interest in representing the Museum to the community
- Able to stand for extended periods of time
- Some events local, some around the state – willingness to travel, with some overnight stays (transportation and lodging provided)
- Able to work nights and weekends, in addition to weekday events
- Ability to speak another language is a plus

Training Required:
All volunteers are required to attend a 3.5 hour New Staff and Volunteer Orientation training prior to starting their volunteer position. Community Outreach volunteers will attend a 2 hour training to discuss community outreach schedule and information. Volunteers will also receive activity training prior to events. Defensive Driver Training is required of any volunteer who will drive to events.
Training Schedule:
NHMU Basic Orientation – 3.5 hours, RSVP required:
- 1st Friday of the month: 12:00 p.m. – 3:30 p.m.
- 3rd Wednesday of the month: 5:00 p.m. – 8:30 p.m.
Community Outreach Meeting – 2 hours:
- TBD
Activities training
- TBD
Defensive Driver Training
- To be completed online

Time Commitment:
4-5 community outreach events per quarter including both local and statewide events. One-year commitment.

Benefits:
Volunteers at the Natural History Museum of Utah enjoy benefits that are intellectual, social, and meaningful. Volunteers have the opportunity to expand their knowledge of the natural world through specialized trainings, behind-the-scenes access, and interaction with the Museum’s research staff; they can broaden their social circle by making connections with fellow volunteers, Museum staff, and Museum guests; they contribute to scientific research, and make an impact in increasing scientific literacy and awareness in the local community, and beyond.

In addition, the Museum offers the following benefits:
- Volunteer t-shirt and nametag
- Free admission into the museum
- Two free guest passes for every 25 hours of service
- Museum Membership discount
- Discount at Museum Store and Café
- Use of the volunteer lounge
- Continuing Education programs, including lectures and tours
- Invitation to social and recognition events

Age Requirement: 18 years or older
Background checks are required for all volunteers 18 years and older.